

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
July 2, 2019
6:30 PM**

Mayor Kavanaugh called the July 2, 2019 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann, City Administrator Mason, Planning Commission Chair Bruce Buxton, Public Works Director Jasmer, Administrative Assistant Schack

Absent: None

Audience: Shane Jordan, David McNair, Rollo Winegarner, Douglas Mansfield

ADOPTION OF AGENDA

- 4a. Additions: 14f. Resolution 07:01-19: Gambling Permit – Raffle at Cragun's Legacy
8b. Speed limit sign on Green Gables Road

4b. Deletions: None

Councilor Hoffmann moved and Councilor Demgen seconded the motion to approve the agenda as amended. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

- 5a. June 4, 2019 City Council Meeting Minutes
5b. Financial Report
- ◆ May, 2019 bank statement information
 - Checking Account:
 - Total Additions: \$45,627.01
 - Total Subtractions: \$88,792.27
 - Ending Balance: \$90,339.76
 - Interest Earned to date: \$5.27
 - Money Market Account:
 - Interest Earned: \$534.17
 - Ending Balance: \$295,814.44
 - Interest Earned to date: \$2,727.21
 - ◆ Approve June, 2019 Check Register
 - Claims 20332 to 20350 for total amount of \$22,447.76
 - ◆ Approve June, 2018 Payroll EFT payments
 - EFT Payroll: \$16,270.52; EFT Transmittals: \$15,934.55
 - ◆ Monthly Budget Report, Delinquent WW Customers Report
- 5c. Initiative Foundation donation of \$560.00 for 2020
5d. Firework permit – RES Specialty Pyrotechnics, Inc., on July 20, 2019 at Cragun's Resort.

OPEN FORUM**

- 6a. David McNair spoke to the Council regarding short term rentals. Administrator Mason noted that the City Ordinance requires rental be only four times per year. Mayor Kavanaugh noted that letters have been sent to residents disregarding that ordinance. Mr. McNair noted that their association will be meeting regarding the issue. Administrator Mason will be sharing neighboring cities' ordinances regarding rental enforcement. It was noted that there will be a public hearing in the future to cover this topic. It was noted that the Planning Commission will be discussing the issue at the July meeting.

PLANNING & ZONING

- 7a. Planning Commission Report

Chair Buxton gave the Planning Commission meeting report. He discussed the Open Forum item: Doug Schieffer – helipad on his property in East Gull Lake. Discussion ensued regarding the different options for landing. It was noted that there will be a “test” run allowing residents to experience the sound they will hear when the helicopter lands on the property. Chair Buxton noted his concern that this is a rural residential city and he would not like to open the area up to having helicopters landing on residential property. Administrator Mason read a letter that will be sent out the residents in a 1900 foot radius stating when the “test” run will take place.

He noted that the Administrator’s Report was given and the Zoning Ordinance was discussed.

WASTEWATER & ROAD REPORT

- 8a. Lift Station #5 Reconstruction Update

Administrator Mason noted the loan for the project has been completed and the money is currently in the Money Market. It was noted that the engineer and contractor will be presenting more information on the progression of the project.

- 8b. Speed Limit on Green Gables Road

A resident requested another speed limit sign be put on Green Gables Road. It was noted that one of the existing signs should be moved for increased visibility. Discussion ensued regarding the excessive speed during the summer months.

PUBLIC SAFETY, PARK & TRAILS, BUDGET COMMITTEE

No Reports

PERSONNEL COMMITTEE

- 11a. Discussion on benefits and wages

It was noted that the personnel committee will be meeting on July 9, 2019 to discuss benefits and wages of the city employees. It was noted that staff reviews will be complete before the next Council Meeting.

MAYOR’S REPORT

No Report

CITY STAFF

- 14a. City Administrator Report

None

- 14b. 2019-01 – Ordinance Sunday Liquor Sales

Tabled until next month for a public hearing to be fulfilled.

14c. 2019-01 – Ordinance Summary - Sunday Liquor Sales

Tabled until next month for a public hearing to be fulfilled.

14d. Ruth Lake Update

Administrator Mason brought up the issue of lowering the level of Ruth Lake. Discussion ensued regarding the different aspects of the project. The proposed directional drilling site was discussed as well as the funds that have come in. Councilor Ruttger noted that he would prefer an engineer be hired to evaluate the project specifications.

14e. Report from League of MN Cities Administrator’s Seminar in Duluth

Administrator Mason addressed the Council regarding a conference he attended put on by the League of MN Cities.

14f. Resolution 07:01-19: Gambling Permit – Raffle at Cragun's Legacy

Councilor Ruttger moved and Councilor Demgen seconded, the motion to adopt Resolution 07: 01-19 – a raffle to be held by Brainerd Chapter of MN Deer Hunters at Cragun's Legacy on September 6, 2019; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Personnel Committee Meeting..... Tuesday, July 09, 2019 at 10:00am
Budget Committee Meeting..... Wednesday, July 17, 2019 at 3:00pm
Planning and Zoning Meeting Tuesday, July 30, 2019 at 6:30pm
City Council Meeting Tuesday, August 06, 2019 at 6:30pm
Wastewater & Road Committee Meeting..... Wednesday, August 14, 2019 at 3:00pm
Budget Committee Meeting..... Thursday, August 15, 2019 at 3:00pm

Councilor Ruttger moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.