

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA  
REGULAR SESSION  
July 5, 2022  
6:30 PM**

Mayor Kavanaugh called the July 5, 2022 regular Council meeting to order at 6:30 PM.  
The pledge of allegiance was recited.

**ROLL CALL**

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, Demgen and Hoffmann

Absent: None

City Staff: City Administrator Laura Christensen, Public Works Director Matt Poythress, Administrative Assistant Kathy Schack

P&Z Representative: Planning Commission Chair Bruce Buxton

Audience: Rob Mason, Bruce Buxton, Deric Deuschle, Tip Enebak, Pat Wrase, Sara Miller, John Miller, Alan Bergstrom, Jerry Stromberg, Man Meyer, Matt Poythress, Matt Indihar, Eric Peterson, Jane Guild, Bob Graiziger, Curt Nielsen, Tom Youngmans, Steve & Kathy Allex

**ADOPTION OF AGENDA**

4a. Additions: 16f

4b. Deletions:

**Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.**

**ADOPTION OF CONSENT AGENDA**

**Councilor Demgen moved and Councilor Ruttger seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.**

5a. June 30, 2022 City Council Meeting Minutes

5b. Financial Report

- ◆ May, 2022 bank statement information
  - Checking Account
    - Total Additions: \$20,412.95
    - Total Subtractions: \$95,518.80
    - Ending Balance: \$88,448.63
    - Interest Earned to date: \$6.93
  - Money Market Account
    - Interest Earned: \$4.31
    - Ending Balance: \$254,218.37
    - Interest Earned to date: \$42.28
  - Certificate of Deposit:
    - Balance: \$400,000.00
- ◆ Approve June, 2022 Check Register
  - Claims 21421 to 21457 and EFT 20220613 for total amount of \$295,552.11
- ◆ Approve June, 2022 payroll EFT payments
  - EFT Payroll: \$18,757.89; EFT Transmittals: \$14,949.89
- ◆ Monthly Budget Report, Delinquent WW Customers Report

**OPEN FORUM\*\***

None

## **PLANNING & ZONING**

### 7a. Cragun's LEGACY RIDGE Final Plat

**Councilor Hoffmann moved and Councilor Bergin seconded to approve the final plat of LEGACY RIDGE as presented by the Planning Commission. All present voted in favor thereof. Motion carried.**

### 7b. Cragun's E. Point Lot Split

**Councilor Demgen moved and Councilor Ruttger seconded to approve lot split 2022-33 subject to the findings and conditions as presented by the Planning Commission. All present voted in favor thereof. Motion carried.**

### 7c. Maxson Development EAW

Chair Buxton noted the comments on the EAW were reviewed. He noted that the Commission recommends a negative declaration. It was stated the EAW was very thorough. It was noted most of the decisions will be made once the application for the development is submitted. SEH described the difference between the EAW process and the need for an EIS

### 7d. Maxson Development EAW Resolution for Negative Determination for EIS

**Councilor Demgen moved and Councilor Ruttger seconded, the motion to adopt Resolution 07: 02-22 – for Negative Determination for Maxson Development EIS; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

### 7e. Land Use Committee report

Chair Buxton noted the topic was centered around the use of the city airport. Administrator Christensen noted she is requesting information as to what can be done with the airport.

### 7f. Larison CUP 2022-24

Chair Buxton noted that the Commission required more information and tabled the CUP until next meeting.

Chair Buxton noted that Administrator Christensen went over the site visits and her report. He also noted that discussion was held regarding the Willis property on Gull Point, noting that Mr. Willis had come in for direction as to what he had to do to be able to add a garage to his property.

## **WASTEWATER & ROAD REPORT**

### 8a. 2023 Project Update from WSB

Matt Indihar gave the update for the project noting that the intermediate lift station will potentially be placed on the Hoffmann property. It was noted that sketch and descriptions are required the easement on the Hoffmann property for the intermediate lift station at \$2,522.00 and the easement for the corner at Poplar Road and Gull Point Road at \$1,712.00.

**Councilor Bergin moved and Councilor Ruttger seconded the motion to approve WSB proposal to create the sketch and description for the easement for the intermediate lift station on the Hoffmann property for \$2,522.00 and \$1,712.00 for the scope of services for the right of way acquisition for softening the corner of Gull Point Road and Poplar Drive. In addition, proposal to pay with funds from the reimbursement bond regulation. Abstained: Councilor Hoffmann; Mayor Kavanaugh, Councilors Bergin, Demgen, Ruttger voted in favor thereof. Motion carried.**

### 8b. Accepted quote from Midwest Asphalt for crack sealing services

Administrator Christensen stated the quote for crack sealing was \$15,770.00

**PUBLIC SAFETY**

No Report

**PARK & TRAILS**

10a. Tennis Court Update

The resurfacing is complete, and the extra painting was done at no extra cost. It was noted that two more pickle ball nets have been ordered.

**PERSONNEL COMMITTEE**

No Report

**BUDGET COMMITTEE**

No Report

**MAYOR'S REPORT**

None

**CITY ADMINISTRATOR**

14a. IRS mileage rate increase to 62.5 cents per mile effective July 1 – December 31, 2022

14b. City Administrator Probation Period Completion

It was noted that Laura is doing a great job.

**OLD BUSINESS**

None

**NEW BUSINESS**

16a. IF 2023 Budget Confirmation

**Councilor Hoffmann moved and Councilor Bergin seconded the motion to approve the 2023 donation to the Initiative Foundation for the amount of \$560.00. All present voted in favor thereof. Motion carried.**

16b. LMC Annual Dues Increase Projection noted

16c. Resolution 07:01-22 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code

**Councilor Bergin moved and Councilor Ruttger seconded, the motion to adopt Resolution 07: 01-22 – for RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE 2023; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

**Councilor Bergin moved and Councilor Hoffmann seconded the motion to authorize not to exceed \$200,000.00 temporary bond amount. All present voted in favor thereof. Motion carried.**

16d. Consider contract between Mike's Tree Service and the city for resident use (Carol Demgen)

Discussion ensued regarding contracting with Mike's Tree Service for residents to dispose of limbs and branches. Councilor Demgen will research the possibility.

16e. Resolution 07:03-22: Gambling Permit – Raffle at Madden's on Gull  
**Councilor Hoffmann moved and Councilor Bergin seconded, the motion to adopt Resolution 07: 03-22 – a raffle to be held by Essentia Health Foundation at Madden's on Gull on August 26, 2022; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

16f. Resolution 07:04-22: Gambling Permit – Raffle at Camp Confidence Learning Center  
**Councilor Hoffmann moved and Councilor Bergin seconded, the motion to adopt Resolution 07: 04-22 – a raffle to be held by Camp Confidence Learning Center Lion's Club at Camp Confidence Learning Center on July 16, 2022; absent: none. All present voted in favor thereof. Motion carried by 5/5 roll call vote.**

**Closed Session**

Regular meeting was adjourned to open a closed session at 8:25 p.m. pursuant Minnesota Statute 13D.05 Subd. 3(c)(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property, property PID's 87-029-1414, 87-017-4302, 87-367-0128, 87-366-0381, 87-355-0420 and 87-355-0320

Mayor Kavanaugh called the July 5, 2022 regular Council meeting back to order at 8:55 PM.

**NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS**

Planning and Zoning Meeting ..... Tuesday, July 26, 2022 at 6:30pm  
City Council Meeting ..... Tuesday, August 02, 2022 at 6:30pm  
Wastewater & Road Committee Meeting..... Wednesday, July 20, 2022 at 3:00pm

**Councilor Bergin moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.**

Transcribed by East Gull Lake Administrative Assistant Kathy Schack

These minutes are paraphrased and are not written word for word.

**\*CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

**\*\*OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.