

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
March 2, 2020
6:30 PM**

Mayor Kavanaugh called the March 2, 2020 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, and Demgen, City Administrator Mason,
Administrative Assistant Schack
Absent: Councilor Scott Hoffmann
Audience: None

ADOPTION OF AGENDA

- 4a. Additions: 9a. Fire Department Contract
14d. Cass County Historical Society Donation Request
- 4b. Deletions: None

Councilor Ruttger moved and Councilor Bergin seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

- 5a. February 4, 2020 City Council Meeting Minutes
5b. Financial Report
- ◆ January, 2020 bank statement information:
 - Checking Account:
 - Total Additions: \$339,209.18
 - Total Subtractions: \$367,931.61
 - Ending Balance: \$195,590.06
 - Interest Earned to date: \$1.87
 - Money Market Account:
 - Interest Earned: \$465.02
 - Transfer to Checking: \$ 200,000.00
 - Ending Balance: \$352,842.78
 - Interest Earned to date: \$465.02
 - ◆ Approve February, 2020 Check Register
 - Claims 20593 to 20616 for total amount of \$48,202.84
 - ◆ Approve February, 2020 payroll EFT payments
 - EFT Payroll: \$ 17,366.61; EFT Transmittals: \$14,720.53
 - ◆ Monthly Budget Report, Delinquent WW Customers Report

OPEN FORUM**

None

PLANNING & ZONING

- 7a. Discussion of helipad public hearing postponement and rescheduling
Administrator Mason explained why the meeting was postponed. He noted that the meeting will be rescheduled for the end of April on the normal Planning Commission meeting date, April 28, 2020. It was noted that the meeting will have to be held at Madden's or Cragun's.

WASTEWATER & ROAD REPORT

- 8a. Update on LS#10 waterproofing
Administrator Mason showed photos of Lift Station #10 project.

PUBLIC SAFETY

9a. Fire Department Contract

Administrator Mason noted there are two contracts to consider, one from Pillager and one from Brainerd. It was noted that Pillager contract is at \$57,200 increasing each year the same percentage amount that the Association increases its budget. Brainerd contract was for \$74,322.98.

Councilor Ruttger moved and Councilor Bergin seconded the motion to approve accepting the contract from the Pillager Fire Department for \$57,200.00 as of March 3, 2020. All present voted in favor thereof. Motion carried.

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY STAFF REPORT

- 14a. Emergency Siren Maintenance Contract
Frontline Warning Systems contract for maintenance of the city emergency siren is \$400.00 annually.

Councilor Bergin moved and Councilor Demgen seconded the motion to approve the contract for the Frontline Warning Systems contract for maintenance of the city emergency siren for \$400.00. All present voted in favor thereof. Motion carried.

- 14b. Mosquito Prevention Proposal
Mosquito Squad is proposing a 3% increase in the charge for mosquito control, the first increase since 2015, to account for increase costs and inflation. He proposes a 3% increase each contract renewal (every 2 years). The cost will increase from \$17,120.00 to \$17,634.50.

Councilor Ruttger moved and Councilor Bergin seconded the motion to approve the two-year contract for Mosquito Squad for \$17,634.50. All present voted in favor thereof. Motion carried.

- 14c. Airport Mowing Contract

Anderson's Commercial Property Maintenance is proposing to mow the City of East Gull Lake Airport for the 2020 season for \$6,000.00 beginning May 1, 2020 to October 31, 2020.

Councilor Bergin moved and Councilor Demgen seconded the motion to approve Anderson's Commercial Property Maintenance 2020 contract for \$6000.00. All present voted in favor thereof. Motion carried.

14d. Cass County Historical Society Donation Request

Cass County Historical Society is requesting a donation to cover unexpected costs.

Councilor Ruttger moved and Councilor Bergin seconded the motion to approve a donation to Cass County Historical Society for one time donation of \$150.00. All present voted in favor thereof. Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning MeetingTuesday, March 31, 2020 at 6:30pm
City Council Meeting Tuesday, April 07, 2020 at 6:30pm

Councilor Bergin moved and Councilor Demgen seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.