

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA
REGULAR SESSION
September 6, 2022
6:30 PM**

Mayor Kavanaugh called the September 6, 2022 regular Council meeting to order at 6:30 PM.
The pledge of allegiance was recited.

ROLL CALL

Present: Mayor Kavanaugh, Councilors Bergin, Ruttger, and Demgen

Absent: Councilor Hoffmann

City Staff: City Administrator Laura Christensen, Public Works Director Matt Poythress, Administrative Assistant Kathy Schack

P&Z Representative: Planning Commission Chair Bruce Buxton

Audience: See attached sign in sheet

ADOPTION OF AGENDA

4a. Additions: None

4b. Deletions: None

Councilor Bergin moved and Councilor Demgen seconded the motion to approve the agenda as presented. All present voted in favor thereof. Motion carried.

ADOPTION OF CONSENT AGENDA

Councilor Demgen moved and Councilor Bergin seconded the motion to approve the following Consent Agenda items. All present voted in favor thereof. Motion carried.

5a. August 2, 2022 City Council Meeting Minutes

5b. Financial Report

◆ July, 2022 bank statement information:

- Checking Account:
 - Total Additions: \$383,790.23
 - Total Subtractions: \$286,461.07
 - Ending Balance: \$410,681.25
 - Interest Earned to date: \$11.06
- Money Market Account:
 - Interest Earned: \$32.39
 - Ending Balance: \$254,264.00
 - Interest Earned to date: \$87.91
- Certificate of Deposit:
 - Balance: \$400,000

◆ Approve August, 2022 Check Register

- Claims 21503 to 21549 for total amount of \$437,284.71

◆ Approve August, 2022 Payroll Checks and EFT Transmittal payments

- Payroll: \$18,847.73; EFT Transmittals: \$15,135.86

◆ Monthly Budget Report, Delinquent WW Customers Report, Financial Statement

5c. Fireworks permit – Spark 1 Pyro/Joe Schroeder for Slalom LLC, DBA Slalom Consulting on September 24, 2022 at Madden's Resort.

OPEN FORUM**

Jim Benson spoke to the Council regarding the proposed Maxson development.

PLANNING & ZONING

7a. 2022-43 Campbell CUP

Planning Commission Chair Buxton reviewed the project. He noted the Campbell's would like to move the home closer to the lake, therefore adding to the impervious coverage by increasing the length of the driveway. Mr. Campbell stated he would be willing to reduce the width of the driveway to offset the impervious coverage. An additional condition was stated requiring an updated landscape plan to be submitted and approved by the city before any landscape construction.

Councilor Ruttger moved and Councilor Demgen seconded to approve CUP 2022-43 subject to the findings and conditions as presented by the Planning Commission with an additional condition requiring an updated landscape plan to be submitted and approved before landscape construction. All present voted in favor thereof. Motion carried.

7b. 2022-44 Letnes CUP

Planning Commission Chair Buxton reviewed the project that was tabled for a continued meeting. It was noted that the meeting was reconvened before the council meeting tonight.

Councilor Bergin moved and Councilor Demgen seconded to approve CUP 2022-44 subject to the findings and conditions as presented by the Planning Commission. All present voted in favor thereof. Motion carried.

7c. 2022-48 Slade CUP

Planning Commission Chair Buxton reviewed the project. He noted that it is a rebuild.

Councilor Ruttger moved and Councilor Bergin seconded to approve CUP 2022-48 subject to the findings and conditions as presented by the Planning Commission. All present voted in favor thereof. Motion carried.

7d. Land-Use Application #2022-40, SBA Towers II LLC

Planning Commission Chair Buxton stated that the city may not deny the company to update their antennas to 5G. An email was submitted by the FCC to the city regarding the effects on the public as far as health risks. No motion was made by the Planning Commission or Council on this application with the understanding this would result in automatic approval.

7e. Ordinance services – Memos, Interviews

Planning Commission Chair Buxton addressed the Council regarding the discussion around garage sizes within the city, noting the need for a change in the ordinance. Brian Balstad of Integrity Public Service Solutions was introduced to the Council. He addressed the Council regarding his proposal to update the ordinance for the city. Mr. Balstad noted he has gone over the city ordinance extensively. It was decided to get more information and make a decision at next month's meeting.

7f. Airport update

Planning Commission Chair Buxton addressed the Council regarding changes to the city airport. The proposal from SEH for \$60,000.00 regarding the issue of creating the airport plan to build

hangars was discussed noting a 95% reimbursement by MnDOT for the project (\$57,000 funded; \$3,000 local costs). Mayor Kavanaugh expressed the desire to move forward with updating the airport with construction beginning in the spring of 2023 if it is allowed.

7g. Sketch Plan Review – Maxson Development

Planning Commission Chair Buxton reviewed the discussion at the Planning Commission meeting noting that there were no decisions made as it was only a sketch plan review.

7h. Sketch Plan Review – Handahl, 903 Green Gables Road

Planning Commission Chair Buxton noted the Commission discussed the project briefly, noting no one was present to address the Commission.

7i. Sketch Plan Review – Ude, 1436 Pike Bay Road

Planning Commission Chair Buxton reviewed the project noting the requirements needing to be included in the application and also noting the need for a variance.

WASTEWATER & ROAD REPORT

8a. Public Works Director’s Report

Public Works Director Poythress addressed the Council with a report on the cost of the needed chemicals noting the cost has increased substantially. He discussed the Gmeinder property and what will be needed to connect their system to the city wastewater system. He noted daily checks are going well. Matt also stated that Lee and Jeremy are both testing for licensing.

8b. WSB 2023 Wastewater, Roads, and Trails Project Update

Paul Sandy of WSB reviewed the 2023 Project Update and the County’s proposed timeline starting this winter with tree and building clearing. The city may have some expense in clearing trees in the right-of-way that the County may not clear. Traffic impact will start in 2024.

8b. WSB Proposal for Pine Beach WWTF Headworks Improvement, Parshall Flume design

It was noted that this project will be completed during the 2023 alignment project.

Councilor Bergin moved and Councilor Ruttger seconded the motion to approve the contract with WSB to provide Professional Services: Design & Bidding services for Pine Beach WWTF Headworks Improvements for a not-to-exceed cost of \$56,300.00. All present voted in favor thereof. Motion carried.

PUBLIC SAFETY

No Report

PARK & TRAILS

No Report

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

12. Certificate of Proposed Levy

Councilor Bergin reviewed the report he put together explaining the amounts for each fund. The amounts for the 2023 Proposed Levy are as follows:

FUND	CERTIFIED LEVY
General Fund (100)	\$100,000.00
Public Safety (225)	\$69,900.00
W.W. Plant Expansion (301)	\$153,000.00
Roads, Streets, & Highway (303)	\$240,000.00
GO Bond 2015 Road Improvements (305)	\$170,000.00
GO Bond 2013 Road Improvements (305)	\$70,000.00
Parks & Recreation (404)	\$28,000.00
Planning & Zoning (407)	\$133,000.00
TOTAL CERTIFIED LEVY	\$963,900.00

Councilor Bergin moved and Councilor Ruttger seconded, the motion to adopt Resolution 09: 01-22 – for Certificate of Proposed Levy for 2023; absent: Hoffmann. All present voted in favor thereof. Motion carried by 4/5 roll call vote.

MAYOR’S REPORT

No Report

CITY ADMINISTRATOR

14a. Public Hearing for temporary financing to be held at the 10/4/2022 Council meeting
 Administrator Christensen addressed the Council regarding the need for a public hearing for temporary financing.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Planning and Zoning Meeting Tuesday, September 27, 2022 at 6:30pm
 City Council Meeting Tuesday, October 04, 2022 at 6:30pm

Councilor Ruttger moved and Councilor Bergin seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant Kathy Schack. These minutes are paraphrased and are not written word for word.

***CONSENT AGENDA ITEMS** are considered to be routine and noncontroversial by the Council and will be approved by one motion. There will be no separate discussion for decision of these items unless a Councilmember, staff member, or citizen so requests due to a speculative controversy, in which case the item will be removed from the consent agenda and considered under the regular agenda.

****OPEN FORUM** allows the public to speak to the Council regarding issues that are not on the agenda.



Council Meeting

September 6, 2022

Meeting Sign in Sheet

1	Jim Benson	25
2	Craig Campbell	26
3	Laurre Campbell	27
4	Mon Mfy	28
5	Due Buxton	29
6	Paul Sandy	30
7	Sara Miller	31
8	Jeremiah Miller	32
9	Jina Benson	33
10	Paul Sandy	34
11	Jung Stromling	35
12	Lut Nielsen	36
13	Chris Bauerfeld	37
14	Brad Naps	38
15	Ayler Grute	39
16	Jack Smith	40
17	Bob Thring	41
18	Leb Wuyey	42
19	Tom Man	43
20	Karen Halcone	44
21	Brian Holcomb	45
22	GREGG McFarland	46
23	Timothy C Hoff	47
24	Drian Balstad	48