

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, November 30, 2021 – 6:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, November 30, 2021 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Paul Tollefson, Eunice Wiebolt, Gene Bridges

Staff Present: City Administrator Mason, Administrative Assistant Schack

Council Liaison: Carol Demgen

Audience: None

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Wiebolt and seconded by Commissioner Tollefson to approve the agenda as presented. All present voted in favor thereof. Motion carried.

V. Approval of Minutes

Motion by Commissioner Halvorson, second by Commissioner Tollefson to approve the minutes of the Click here to enter a date. meeting. All present voted in favor thereof. Motion carried.

VI. Open Forum

None

VII. Public Hearings

None

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	10
New Variances:	0
New Conditional Use:	0
Inspections:	51
Completion Letters:	9
New Violations:	0
Total 2021 Permits to date:	105

B. Prior Years' Existing Permits Update

- 11 open out of 96 total 2020 permits

Administrator Mason reviewed the inspections that took place during the last month. Discussion ensued regarding goals for the new year and new administrator direction.

IX. Old Business

None

X. New Business

None

XI. Adjournment

Motion by Commissioner Wiebolt and seconded by Commissioner Tollefson to adjourn. All present voted in favor thereof. Motion carried.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.